



**OCTOBER 25, 2019**

**SJAFCAL-RFP-19-02**

**RESPONSE TO WRITTEN QUESTIONS**

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1. Is this RFP to assemble a pre-qualified list of vendors for the outreach services?

See response to No. 2 below.

2. If not, is the Agency open to awarding multiple vendors?

The Agency's current plan is to award a contract to the most qualified vendor. The Agency also reserves the right to negotiate separately with any source, and in any manner necessary to serve the best interests of the Agency. This includes awarding to multiple vendors if it is deemed to serve the best interests of the Agency.

3. Is the Agency partial to firms within the Stockton area?

The Agency will award to the most qualified vendor based on the criteria listed within the RFP which includes: Overall responsiveness and general understanding of the RFP requirements, Proposer's experience, capability and approach to providing the requested services, and References with demonstrated success with similar work to the SERVICES. Geographic location is not a specific criteria, however, local knowledge of the area and associated issues, along with the ability to meet in person would be encompassed within a proposer's capabilities and approach to providing the requested services.

4. May we submit (and not face disqualification) if we primarily operate in Los Angeles and perform 100% of the work in-house and at our worksites?

Geographic location does not disqualify a proposer. However, at a minimum, public outreach services related to Scope Item No. 3 is expected to require services to be provided locally.

5. What is the expected frequency of the need for the on-call services?

The agency expects that public outreach services would be provided on an ongoing basis for the duration of a contract.

6. Are there any *current* advisory committees in place for the formation of the OAD or EIFD? Will this scope require creating advisory committees and managing the meetings or consensus-building process with said committee(s)?

Staff level committees consisting of representatives from Member Agency staff exist for the EIFD. Meeting facilitation is not required for these meetings. There are no current public member (consisting of elected agency representatives or members of the public) advisory committees in place. Proposers are expected to develop their own scope and approach for the requested Services.

7. Are there any public outreach firms *already* under contract with any of the engineering firms working on the projects under this RFP/Q? If so, could you please confirm that we would work jointly with those firms to coordinate expanded communications efforts, or clarify the responsibilities for those firms so that our proposed scope does not overlap their efforts.

There are no public outreach firms already under contract with any engineering firms working on projects covered by this RFP/Q. The Agency has engaged Willdan Financial Services for the formation of the Overlay Assessment District and associated Public Outreach Efforts were excluded from their scope of work. The Agency has engaged Larsen Wurzel & Associates for the formation of the Enhanced Infrastructure Financing District. No public outreach services are covered by these contracts.

8. We realize that the OAC and EIFD are separate ballot issues, however, will the *same* population be voting on both OAC and EIFD, or are there geographic differences or other factors with the OAC/EIFD ballots, thus requiring completely different mailing lists (or time periods) for the ballots?

Currently, the proposed Boundaries of the Overlay Assessment District and Enhanced Infrastructure Financing District would cover the same geographic boundaries. The balloting and notice requirements for both formations are different. Understanding of the scope of the differences and the requirements for each is the responsibility of the proposer.